

Khandala Vibhag Shikshan Samiti's, Khandala

Sushila Shankarrao Gadhave Mahavidyalaya Khandala

Department of Economics

Certificate Course In Import and Export Management Report

2022-2023

'Certificate Course in Import and Export Management' course was started in the academic year 2022-23 through the department of economics under Sushila Shankarrao Gadhave Mahavidyalaya Khandala. The said course is of 3 months duration and 12 students were enrolled in the said course, in the current academic year. In this course 12 students appeared for the exam, and the result of this course was 100 %. For this course. After completion of the course all students were given a certificate.




Co-Ordinator

'Certificate Course in Import and Export Management'

Khandala Vibhag Shikshan Samiti's

Sushila Shankarrao Gadhve Mahavidyalaya, Khandala

Department of Economics

Short term Course -2022-23

Certificate Course in Import & Export Management

Date :15/02/2023

The Board of The Studies Meeting

The Minutes of the Board of the studies meeting held on 17/01/2023

To make Planning of self-funded **Certificate Course in Import & Export Management** in the Department of Economics.

Present Members:

Mr. Mendhapure Pradip	Chairman
Ms.Sawant Sharmila	Member
Mr. Jabare Nitin	Member

Agenda:-

- It was decided that syllabus will include applied topics
- It has been unanimously decided that the said course should be of 30 clock hours duration. (Including 10 clock Hours theory & 20 clock hours hands on training)
- It was decided to conduct the concern practical of **Certificate Course in Import & Export Management** department of Economics.
- 500 rupees course fee was decided for each enrolled student. It has been decided that the last year B.A, B.Com II / III students should for the said course.
- Since there was no matter for discussion, the meeting ended with a vote thanks to they chair.



Khandala Vibhag Shikshan Samiti's
Sushila Shankarrao Gadhave Mahavidyalaya, Khandala

Department of Economics

Short term Course

Certificate Course in Import & Export Management

Board of Study

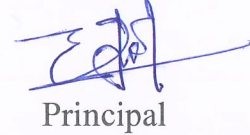
Mr. Mendhapure Pradip Chairman

Ms. Sawant Sharmila Members

Mr. Jabare Nitin Member


Co-ordinator




Principal

Certificate course in Import & Export Management



Khandala vibhag shikshan samiti's

SUSHILA SHANKARRAO GADHAVE MAHAVIDYALAYA, KHANDALA
(Arts, Commerce, Science & B.C.A.) (Permanent Non Granted)

Tal.- Khandala, Dist.- Satara 412802 (M.S)

(AFFILIATED TO SHIVAJI UNIVERSITY, KOLHAPUR)

महाराष्ट्र शासन उच्च व तंत्र शिक्षण विभाग यांचे आदेश क्र.एनजीसी २००७/(१८९/०७)/माशि-३

मंत्रालय विस्तार भवन, मुंबई-३२ दिनांक २ जुलै २००७ नुसार मान्यता

Ph.(02169) 252112, 252101 Fax-(02169) 252101 email : rmkhandala@yahoo.in

समक्ष-२०२२-२३

11/1/2023

To,

Mr. Jabare Nitin

Department of Economics

Sanghavi Keshari College , Chinchwad

Tal. Haveli , Dist- Pune.

Subject :- Meeting of board of studies in **Import & Export Management**.

Dear Sir,

The meeting of board of studies in **Import & Export Management** will be arranged on **17/ 02/2023** at 11 am in the department of Economics. The agenda of the meeting is the follows.

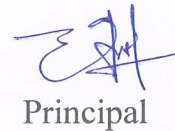
- Discuss about the syllabus.
- Discuss about the Question paper.
- Discuss about the theory exam and practical exam.
- Discuss about the result and certificate

Kindly attend the meeting and cooperate.

Thanking You.


Co-ordinator




Principal

Certificate course in Import & Export Management



Khandala vibhag shikshan samiti's

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२१/०२/२०२३

११/१/२०२३

To,

Mr. Mendhapure Pradip

Head Department of Economics

Sushila Shankarrao Gadhave Mahavidyalaya Khandala,

Tal. Khandala, Dist. Satara.

Subject :- Meeting of board of studies in **Import & Export Management**.

Dear Sir,

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Certificate course in Import & Export Management



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समस्त-२०२२-२३

11/1/2023

To,

Ms. Sawant Sharmila

Department of Economics

Sushila Shankarrao Gadhave Mahavidyalaya Khandala,

Tal. Khandala, Dist. Satara.

Subject :- Meeting of board of studies in **Import & Export Management**.

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- Kindly attend the meeting and cooperate.

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Co-ordinator



Principal

Certificate course in Import & Export Management



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संयक्त-२२-२३

०९/११/२०२३

To,

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Department of Economics

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Subject: Member of Board of Studies in Import & Export Management.

Dear Sir,

Department of Economics our college is organize a short term course entitled, Certificate course in Import & Export Management from the year 2022-23. In order to construct the curriculum for this course, we have formed a Board of Studies (BOS).

We are pleased to inform you that you are appointed as a member of Board of Studies (BOS) of the said course. The BOS meets 3 years. We are sure that your contribution and experience will enhance the quality of higher education.

Awaiting your acceptance.

With warm regards





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To,

समस्त २०२२-२३

०९/१/२०२३

Mr. Mendhapure Pradip

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Sushila Shankarrao Gadhave Mahavidyalaya, Khandala
Department of Economics
Short term Course
Certificate Course in Import & Export Management
SYLLABUS

Course includes theory and practical. More weightage is given to practical.

Note: Figures at the right side shows no. of periods per unit

• **Theory**

Unit I: Introduction to Import & Export Management(10)

- Basic information on export and import
- Types of exporter and importer
- Export and import cycle
- Basic documentation and company setup
- International commercial terms

Unit II: Product and market selection(5)

- Harmonized system code (H S code)
- Selection of target country
- Identifying potentiality of target market.
- Government benefit and calculation of custom duties
- Exim finance(post & pre-shipment)
- Role of Exim bank
- Packaging and labeling

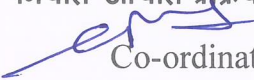
Unit III: International Buyer Finding(5)

- Offline and online buyer finding
- Communication format with buyer
- How to approach embassy and how they help us

Unit IV: Payment Term and Documentation

- Which is the safest mode of payment
- Port registration documentation
- CHA & freight forwarder role and responsibility
- Government bodies involved

Reference Books:

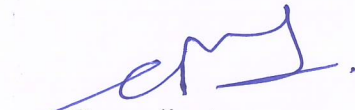
- **Export - Import procedure and documentation**
- **निर्यात आयात प्रक्रिया और प्रलेखिकरण**
- 
Co-ordinator
- Certificate course in Import & Export Management


Principal

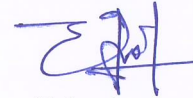


Khandala Vibhag Shikshan Samiti's
Sushila Shankarrao Gadhave Mahavidyalaya, Khandala
Department of Economics
Short term Course
Certificate Course in Import & Export Management
Assessment and Evaluation

- Theory
- Write the Broad Answer (50)
- visit (50)


Co-ordinater




Principal

Certificate course in Import & Export Management

Khandala Vibhag Shikshan Samiti's
Sushila Shankarrao Gadhave Mahavidyalaya, Khandala
Department of Economics
Short term Course – 2022-23
Certificate Course in Import & Export Management
Question Paper

Write the Broad Question (50)

- Que – 1 Basic information on export and import (10)
- Que – 2 Role of Exim bank (10)
- Que – 3 Export and import cycle (10)
- Que – 4 Explain the Government benefit (10)
- Que – 5 Which is the safest mode of payment (10)

Khandala Vibhag Shikshan Samiti's
Sushila Shankarrao Gadhave Mahavidyalaya, Khandala
Department of Economics
Short term Course
Certificate Course in Import & Export Management

Aim:

- To prepare students knowledge of Import & Export business.
- To give the opportunity for trainees to learn about export import procedurs.

Objectives:

- Developing analytical skills for identifying export import opportunities.
- Developing and understanding towards export import procedures and importing knowledge in the area of logistics.

Outcomes:

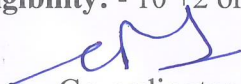
- After successfully completing this course, students will,
- Understand the power of import export business.
 - Evaluate the quality of import export management.


Duration: 2 months (Daily1 hr.), (40 Hours)

No. of Students per batch: 18

No. of batches: 01

Eligibility: - 10 +2 or its equivalent exam. Course is open for students of all faculties.


Co-ordinator


Principal

Certificate course in Import & Export Management



Khandala Vibhag Shikshan Samiti's
Sushila Shankarrao Gadhave Mahavidyalaya, Khandala
Department of Economics
Short term Course – 2022-23

Certificate Course in Import & Export Management

Attendance Sheet

Sr. No.	Name of Students	22/2/23	23/2/23	24/2/23	25/2/23	1/3/23	2/3/23	4/3/23	8/3/23	9/3/23	10/3/23	11/3/23	15/3/23	16/3/23	17/3/23	18/3/23
1	Jadhav Vaishnavi	P	P	P	A	P	P	A	P	P	P	P	P	P	P	P
2	Pisal Ankita A	P	P	P	A	P	P	A	P	P	P	P	P	P	P	P
3	Jadhav Jayash S.	A	P	P	P	A	P	P	P	P	P	P	P	P	P	P
4	Patel Majid R.	P	P	P	P	P	P	A	P	P	P	A	P	P	P	P
5	Phamaj Vishakha	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P
6	Shinde Prasad R.	A	P	P	P	P	P	P	A	P	P	P	P	P	P	P
7	Yadav Jaydeep N.	A	P	A	P	P	P	P	P	P	P	P	P	P	P	P
8	Jagtap Nikita	P	P	P	A	P	P	P	P	P	A	P	P	P	P	P
9	Gadhave Renu	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P
10	Jagtap Nirmal	P	P	P	P	P	P	P	P	A	A	P	P	P	P	P
11	Gadhave Sanika	P	P	P	A	P	P	P	A	P	P	P	P	P	P	P
12	Gadhave Ganesh	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P



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Department of Economics
Short term Course – 2022-23
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1	Jadhav Vaishnavi G.	P	P	P	P	P	Ab	Ab	P	P	P	P	P	P	P	P
2	Pisal Ankita A.	Ab	P	P	P	P	Ab	P	P	P	P	P	P	P	P	P
3	Jadhav Jayesh S.	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
4	Patel Majid R	P	P	Ab	Ab	P	P	P	P	P	P	P	P	P	P	Ab
5	Dhamal Vishakha	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
6	Shinde Prasad R.	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Ab
7	Yadav Jaydeep N.	P	P	P	P	P	P	P	P	Ab	P	P	P	P	P	P
8	Jagtap Nikita	P	P	P	P	P	P	P	P	P	Ab	P	P	Ab	P	P
9	Gadhav Reva	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
10	Jagtap Namrata	P	P	P	P	P	P	P	P	P	P	P	P	P	Ab	P
11	Gadhav Sani K.	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
12	Gadhav Ganesh	P	P	P	P	P	P	P	P	P	P	Ab	P	P	Ab	P



Khandala Vibhag Shikshan Samiti's
Sushila Shankarrao Gadhave Mahavidyalaya, Khandala
Department of Economics
Short term Course – 2022-23
Certificate Course in Import & Export Management
Time Table

Dates	Teacher name	Lecture	Practical
22/02/2023	Mr. Mendhapure Pradip	03.00-04.00pm	
23/02/2023	Ms.Sawant Sharmila	03.00-04.00pm	
24/02/2023	Mr. Mendhapure Pradip	03.00-04.00pm	
25/02/2023	Mr. Jabare Nitin	03.00-04.00pm	
01/03/2023	Mr. Mendhapure Pradip	03.00-04.00pm	
02/03/2023	Ms. Sawant Sharmila	03.00-04.00pm	
04/03/2023	Mr. Mendhapure Pradip	03.00-04.00pm	
08/03/2023	Ms.Sawant Sharmila	03.00-04.00pm	
09/03/2023	Mr. Mendhapure Pradip	03.00-04.00pm	
10/03/2023	Mr. Jabare Nitin		03.00-04.00pm
11/03/2023	Mr. Mendhapure Pradip	03.00-04.00pm	
15/03/2023	Ms. Sawant Sharmila	03.00-04.00pm	
16/03/2023	Mr. Mendhapure Pradip	03.00-04.00pm	
17/03/2023	Ms.Sawant Sharmila	03.00-04.00pm	
18/03/2023	Mr. Mendhapure Pradip	03.00-04.00pm	
23/03/2023	Ms. Sawant Sharmila	03.00-04.00pm	
24/03/2023	Mr. Jabare Nitin	03.00-04.00pm	
25/03/2023	Mr. Mendhapure Pradip	03.00-04.00pm	
29/03/2023	Ms. Sawant Sharmila	03.00-04.00pm	
31/03/2023	Mr. Jabare Nitin		03.00-04.00pm

01/04/2023	Mr. Mendhapure Pradip	03.00- 04.00pm	
05/04/2023	Mr. Jabare Nitin	03.00- 04.00pm	
06/04/2023	Ms. Sawant Sharmila	03.00- 04.00pm	
08/04/2023	Mr. Mendhapure Pradip	03.00- 04.00pm	
12/04/2023	Ms. Sawant Sharmila	03.00- 04.00pm	
15/04/2023	Mr. Mendhapure Pradip	03.00- 04.00pm	
19/04/2023	Ms. Sawant Sharmila	03.00- 04.00pm	
20/04/2023	Ms. Sawant Sharmila	03.00- 04.00pm	
21/04/2023	Mr. Mendhapure Pradip	03.00- 04.00pm	
26/04/2023	Mr. Jabare Nitin		03.00- 04.00pm



Khandala Vibhag Shikshan Samiti's
Sushila Shankarrao Gadhave Mahavidyalaya, Khandala
Department of Economics
Short term Course – 2022-23
Certificate Course in Import & Export Management
Result

Sr. No.	Student name	Theory 50	visit Project 50	Total 100	Grade
1	Jadhav Vaishnavi G.	40	40	80	O
2	Pisal Ankita A.	40	40	80	O
3	Jadhav Jayesh S.	35	40	75	A+
4	Patel Majid R.	30	40	70	A+
5	Dhamal Vishakha	30	30	60	A-
6	shinde Prasad R.	35	30	65	A
7	yadav Jaydeep H.	30	40	70	A+
8	Jagtap Nilita	32	42	74	A+
9	Gadhave Pevq	40	40	80	O
10	Jagtap Namrata	36	30	66	A
11.	Gadhave Sani Kq	40	40	80	O
12.	Gadhave Ganesh	36	35	71	A+





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मंत्रालय विस्तार भवन, मुंबई-३२ दिनांक २ जुलै २००७ नुसार मान्यता

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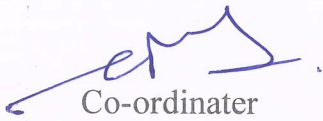
समक्ष २०२२-२३

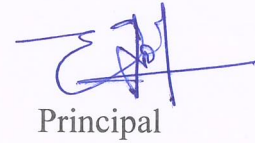
२८/५/२०२३

Attendance certificate

This is to certify that Mr. Jabare Nitin department of economics **Sanghavi Keshari College , Chinchwad Pune.**

attended the meeting of board of studies in Certificate course in Import & Export management held on **28/04/2023** at Sushila Shankarrao Gadhave Mahavidyalaya khandala, Dist. Satara.


Co-ordinator


Principal

Certificate course in Import & Export Management

